



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES  
HELD AT THE LIVONIA TOWN HALL  
February 24, 2025

Supervisors present: Hass, Spencer, Kluge Jr., Hiller-via telecommunications, per MN Statue Stat. 13D.02.

Staff present: Clerk/Treasurer Fiedler, Deputy Clerk/Treasurer Jewett, Maintenance Superintendent Kelly, Parks and Cemetery Superintendent Aubart

Others present: William Tessmer, Bogart, Pederson & Associates.

Per MN Statue 13D.02 all voting was done by roll call.

Chair Hiller called the meeting to order at 7:00 pm.

**1.1 Pledge of Allegiance:** the assembly recited the Pledge of Allegiance.

**1.2 Approve Regular Meeting Agenda:** Hiller would like to add 1.4 Fire Report-Chief Maloney and 2.4 Bodine property. Kluge Jr./Spencer unanimous to approve the Regular Meeting Agenda with changes.

**1.3 Approve Consent Agenda:** Kluge Jr./Hiller unanimous to approve the Consent Agenda Items A) January 27, 2025, Regular Meeting Minutes B) Workshop Meeting minutes.

**1.4 Fire Report:** Chief Maloney presented November calls for service: 9 medical assists, 2 motor vehicle personal injury accident, 3 carbon monoxide, 6 fire alarm, 1 person in distress (lift assist), 1 grass fire, 3 residential house fire (all minor). Chief Maloney stated they are looking at replacing their older truck (1989), he doesn't have numbers yet. Hiller asked how that will affect the new truck that's on order and their budget. The new truck on order is paid for by the relief association. Replacing the older truck could cost approximately \$300,000 but will look into numbers. Hiller asked Chief Maloney to thank the relief association, we greatly appreciate their contributions.

**1.5 Sheriff's Report:** Sgt. Wilson presented the January Calls for Service. Also mentioned that there were 13 stop arm violations. He said the bus company has started installing cameras now that can be used to site drivers for not stopping for a stop arm, noted that this was a high number of violations in one month.

Incident	July	August	September	October	November	December	January
Total Calls	311	353	282	289	260	230	265
Motor Vehicle Accident	8	6	8 (1 fatal)	7	10	6	6
Medical	12	14	24	23	12	38	19
Traffic Stop	136	163	107	112	130	77	112
Security Check	12	8	11	6	5	11	12
Extra Patrol	24	21	23	15	12	12	12

**1.6 Event Center:** Coordinator Hunnicutt said she has been taking calls every day and booking at least 1 event per week. There are referrals and compliments on the event center that have come in. Hass said he has received compliments regarding Coordinator Hunnicutt and her staff, congrats to her and her staff and keep up the good work.

**1.7 Engineering Updates:** Engineer William Tessmer with Bogart Peterson stated the 2025 road projects are all out for bid and bid opening will be on 3/10 at 4pm. Kukowski is working on grading the township roads so hoping to use that information to pick out the 2026 road projects. With the road tour and the interchange work going to happen we want to bypass some of those roads for the time being. Hass asked if there was questions and interest in the projects for 2025. William stated he can see who downloads them and there are five prime bidders so far, but not a lot of questions.

**1.8 Planning Commission:** Supervisor Hass did not attend, Todd Maloney attended, had not received a report.

**1.9 Road Report:** Kelly provided the following report January 19, 2024 – February 15, 2025:

Picked up mattresses on 253<sup>rd</sup>.

**Vehicles:**

Truck 36: replaced 2 hoses and couplers on the front plow, checked fluids and pressure washed.

Truck 40: replaced motor on sander, checked fluids and pressure washed.



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Truck 41: replaced 1 hose on front plow, checked fluids and pressure washed.

Truck 43, Truck 44, Truck 45, Truck 46: all had fluids checked and pressure washed.

Volvo grader, Payloader, Chevy 1 ton, Skid loader and woodchipper also all had fluids checked and pressure washed.

### Road Maintenance

**Throughout township:** plowed snow throughout the township as needed. Cut trees on Grams Road and Woodlands. Cleared ditches and chipped in the woods.

**Sand Shed:** hauled 11 loads of salt/sand.

**Staffing:** attended annual budget meeting.

**Public Works Building:** floor drains holding tank pumped by Mark's Septic. Working with Lucas with Fahrner Asphalt on sealers for long-term projects on all our township roads. Will present proposal once finalized.

**Public Works Small Building:** replaced pressure washer valve regulator and belt.

**Town Hall:** replaced bulbs in hallway. Installed new batteries in bathroom faucet fixtures.

**North Point:** cutting down trees.

**Road Grading Plan:** working with Patti to build database for our township roads. Chris and Kevin evaluating township roads to establish status and determine possible future projects.

**1.10 Park and Cemetery Report:** Aubart provided the following report: Reporting Period January 25, 2025 – February 23, 2025.

### Parks Maintenance:

**North Point:** working on cutting up some trees that we had moved off the trail over the year and shredded branches. Cut two dead Birch trees and one Oak tree down in the park area that is mowed. Also cut two Oak tree trunks that the tops had snapped off.

**Sugar Bush Preserve:** checked trails. Also talked with contractor about a level pad for archery and a future pavilion. The board directed to check on insurance for an archery range in the park. Hass also recommend reaching out to the archery coach or athletic director for some insight.

### Cemetery Maintenance:

**Livonia Township Cemetery:** snow removal on driveway was done multiple times.

### Other Duties:

Worked on changing lights over to LED in the shop. Wood chipping was done in select areas for right of way clean up near roads. A couple of hydraulic hoses replaced on plow trucks. Replaced faulty pressure switch on air compressor in small shop. Plowed snow.

### REQUESTS FROM THE PUBLIC:

**2.1 Zimmerman Wild West 5K-Zimmerman Cross Country and Track and Field teams** would like to host their 5K and ½ mile fun run again this year on Saturday May 24<sup>th</sup>. Hass/Kluge Jr. unanimously approve.

**2.2 Brian Pearson-Plat-Robeck-** looking to develop 2 40-acre parcels met with Lynn and Dave previously to see what works in favor for the county and for the future and connections. The length of the cul-de-sac exceeds the maximum length for the township. The county would like the township feedback on the road length. The other zoning requirements were the number of lots and if there needed to be a second entrance, currently they are at the maximum amount of lots allowed. There is a ghost plat that showed potential future lots and a second entrance. There is no guarantee that ghost plat would be developed that way. Discussion about the 40 acres to the north and how its accessed currently, the proposed new road length, concerns about the ghost plat. There are 2 lots that would have additional driveways that come off 112<sup>th</sup> St, discussion about shared driveways versus number of driveways close to intersection and new road. The town board were not in favor as presented. No action taken.



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**2.3 Accessory Dwelling Unit Ordinance-comment form**-Discussion about the size of the unit, septic and regulations. Town board is in favor of it if there is a way to control it. They would like it to be used for caring for family, elderly and disabled as there is a need for it. The township is not in favor of it if they are going to be used for rental properties. Is there a way to control the use of it? Also discussed what type of unit they would like to see on the lots. If they are portable, will they be taken down or used for something else and who would enforce that? Tiny homes and trailers are moveable, could we regulate they need to be moved? The board would not be against a minimum but feel there should also be the 1,000 sq ft maximum. Concerned about who will do it, how to enforce it and what will happen when they are not able to live there, what will happen to that building/structure.

**2.4 Bodine Property**-Hiller received a call from Gary, there hasn't been any communication from the City of Zimmerman. There are a few options we can consider, buy it and take out a loan for it, buying with the city as a joint effort, let the city buy it entirely or state we aren't interested. There was discussion about the different options. No action taken.

**3. Open Forum**-no one present.

**4.1 Clerk/Treasurer Report:** Clerk/Treasurer Fiedler items of interest last month included: Sent in MS4 letter from Couri & Ruppe, the only response was that they received it and will send us an email confirmation update within the next couple of weeks. The public accuracy testing for annual election will be Friday, March 7<sup>th</sup> @ 10:00. The Newsletter is done and, on the website, and sent through constant contact. Spoke with Hope Fellowship Church and they will pay \$25 for the next 3 months and then go to \$50 per month for an additional 3 months and then re-evaluate. Reminder the Spring Short Course in St. Cloud is March 25<sup>th</sup>. The cost for annual township election-\$2500 (newspaper ads, ballots, equipment programming, lunch, election judge pay for accuracy testing and day of election).

**4.2 Approve payment of claims:** Spencer/Hiller unanimously approve the payment of claims and payroll totaling \$78,687.64 and to transfer \$72,000.00 to cover check numbers 22205 through 22242 and February EFT #223-225 for Federal, State, and PERA withholding.

**4.3 Supervisor or Committee Reports: Kluge Jr.:** will set up a consultation with OSHA. **Hass:** met with attorney to talk about a solar ordinance. Hass/Hiller unanimous to approve going forward with the ordinance for the township. **Hiller:** has not heard anything about the MPCA letter. Hope Fellowship Church is very thankful for the use of the space, very happy with how things are going. **Kukowski:** not in attendance. **Spencer:** no report.

### OTHER BUSINESS:

**5.1 Approve 2026 Levy/Budget for Annual Meeting-** Hass/Spencer unanimous to approve presented budget for the annual meeting.

**5.2 Approve 2026 Annual Meeting Agenda-** Hass/Hiller unanimous to approve, Hiller asked Hass to present the budget, Kluge Jr to present the road report and Kukowski to present the fire budget.

Hass/Hiller unanimous to adjourn at 8:28 p.m., unanimous by roll call.

**Approved this 24<sup>th</sup> day of March 2025.**

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer