

LIVONIA TOWNSHIP  
SHERBURNE COUNTY, MINNESOTA  
ORDINANCE # 1200

AN ORDINANCE ADOPTING A  
FEE SCHEDULE FOR THE TOWN

The Board of Supervisors of the Town of Livonia ordains:

**SECTION I. Schedule Adopted.** The attached fee schedule is hereby adopted. The fees contained in the schedule replace any fee amounts previously adopted by the Town Board on the same item.

**SECTION II. Not Codified.** This ordinance is transitory in nature and shall not be codified. This ordinance and the fee schedule established hereby shall be placed on file and available for public inspection at the Town Hall.

**ARTICLE III. Zoning Fees.** The Town is authorized by Minnesota Statutes, section 462.355, subdivision 4 to impose fees to offset its costs to administer and enforce its subdivision ordinance. The zoning fees the Town collects shall be used to offset the Town's costs related to the administration and enforcement of its subdivision ordinance. The subdivision application fees the Town collects will not be transferred or used for purposes unrelated to planning and zoning.


**ARTICLE IV. Reasonableness.** The Town Board determines the fees established on the attached fee schedule are fair, reasonable, proportionate, and have a nexus to the actual costs the Town incurs related to providing the services to which they relate.

**ARTICLE V. Effect.** The fees set out in the attached fee schedule apply notwithstanding any other fees the Town has established which may be inconsistent. Any other fees imposed by the Township which do not appear on the attached fee schedule remain in full force and effect.

**ARTICLE VI. Effective Date.** This ordinance is effective upon the first day of publication and applies to any requests for a service included on the schedule made on or after its effective date.

Adopted this 24<sup>th</sup> day of February, 2014.

BY THE TOWN BOARD

  
\_\_\_\_\_  
Dave Hewitt, Chairperson

ATTEST:

  
\_\_\_\_\_  
Rose Olson, Clerk/Treasurer

**LIVONIA TOWNSHIP  
FEE SCHEDULE**  
Adopted on February 24, 2014

**GENERAL FEES**

ITEM/SERVICE	FEE
Notary Fee	\$1.00
Special Assessment Search	\$20.00
Photocopies or Fax	
Letter Size	\$0.25
Legal Size	\$0.50
Ledger Size	\$1.00
Mailing Copies	
First Three Pages	\$1.50
Each Additional Page	\$0.25
Electronic Data	\$10.00
Public Hearing	Actual Amount / \$3,000 Escrow
Special Meeting	\$300.00
NSF Check	\$30.00
Driveway Construction Deposit	\$500.00
Publication	Actual Amount Charged by Newspaper

**ZONING REQUEST FEES**

REQUEST	FEE	ESCROW*
Simple Plat	\$100.00	
Standard Plat	\$500.00	\$4,500
Other Zoning Requests	\$25.00	N/A
Parkland Dedication		
Residential Subdivisions		
Gross Land Area Dedication	10%	N/A
Cash in Lieu of Land Dedication	\$1,200.00 per dwelling unit	N/A
Commercial and Industrial Subdivisions		
Gross Land Area Dedication	4%	N/A
Cash in Lieu of Land Dedication	\$350.00 per gross acre	N/A

\*Applicants are required to escrow the indicated amount of cash with the Town and may be required to sign an escrow agreement. Applicants are responsible for fully reimbursing the Town for all professional fees it incurs related to the request. The Town uses the escrowed funds to reimburse itself for these fees and if the escrow is not sufficient to fully reimburse the Town, the applicant will be billed or will be required to submit additional funds to be placed in escrow. Any unreimbursed amounts constitute a service charge the Town will certify to the County Auditor for collection on the applicant's property as provided in Minn. Stat. § 366.012.

**REIMBURSABLE PROFESSIONAL FEES**

SERVICE	FEE
Engineering Costs	Actual Amount Charged by Engineer
Attorney Costs	Actual Amount Charged by Attorney

**ROAD RELATED FEES**

ITEM/SERVICE	FEE
Driveway Permit	\$110.00
Encroachment Permit	\$3,000.00
Right-of-Way Excavation Permit	\$25.00 or \$.01 per lineal foot, whichever is greater
Right-of-Way Obstruction Permit	\$25.00
ROW Permit Delay Penalty	\$25.00 per day
ROW Permit Construction Security	
Annual	\$5,000.00 letter of credit or escrow
Individual	\$100.00 escrow

**ANIMAL CONTROL FEES**

ITEM/SERVICE	FEE
Impoundment Fee	
First Occurrence	\$100.00
Second Occurrence	\$120.00
Third Occurrence and Each Occurrence Thereafter	\$140.00

**CEMETERY FEES**

ITEM/SERVICE	FEE
Resident Cemetery Lot – See Cemetery By-Laws, Article I, Section 2.	\$500.00
Non-Resident Cemetery Lot – See Cemetery By-Laws, Article I, Section 2.	\$750.00