



Special Meeting of the Livonia Town Board  
Held at the Livonia Town Hall  
Monday February 8, 2016

Supervisors present: Doebler, Hass, Hewitt, Manthei, and Pool

Staff present: Clerk/Treasurer Hammre and Deputy Clerk/Treasurer Fiedler  
Chairman Hewitt called the meeting to order at 7:00 p.m. to conduct the 2016 Board of Audit.

Board of Audit:

Prior to the meeting each Board member selected a minimum of three receipts and checks to be audited for the year ending December 31, 2015. During the Board of Audit each Supervisor examined the receipts and confirmed the receipt was written for the exact dollar amount of the check, transfer or electronic fund transfer. Each supervisor examined the invoices and claims for payment, verified the checks written to vendors were in the amount of the claim. The Board found all receipts and checks audited to be in good order.

Approve payment of claim and transfer funds:

Hewitt/Manthei unanimous to approve payment of claim as submitted and to transfer \$20,002.69 from savings to checking to cover claim number 7546, check number 17145.

Board unanimous to adjourn the meeting at 7:18 pm.

Dated this 22<sup>nd</sup> day of February 2016

Chair or Vice Chair

Clerk/Treasurer or Deputy Clerk/Treasurer