



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES OCTOBER 25, 2010

On October 25, 2010 the Livonia Board of Supervisors met in Regular Meeting at the Livonia Town Hall located at 11162 265th Avenue, Livonia Township, Sherburne County, Minnesota. Chairman Sherper called the meeting to order at 7:00 p.m. Supervisors Doebler, Hass, Hewitt, Manthei, Sherper Clerk/Treasurer Spencer, and Deputy Clerk/Treasurer Olson were present; Jon Bogart, Town Engineer was also present. Unless otherwise stated, the meeting was recorded for transcription purposes only.

1.1 Pledge of Allegiance: The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Addition to agenda: Item 1.4a Rum River Recreation & Resources Board presentation; Item 6.8c December Board meeting date. Hewitt/Manthei unanimous to approve the Regular Meeting Agenda as amended.

1.3 Approve Consent Agenda: Hewitt/Doebler unanimous to approve Consent Agenda as submitted: A) September 27, 2010 Regular Board Minutes.

1.4 ISD 728 presentation: Superintendent Mark Bezek presented information about the two questions of the November ballot.

1.4a Rum River Recreation and Resources Board Presentation: Holly Reid with Bonestroo presented information and updates on the Board's efforts in networking for trails, parks and open space preservation.

1.5 Sheriff's report: Sgt Novotny reported incidences remain steady; there were 134 occurrences in September. The Sugarbush Park will continue to be monitored.

1.6 Fire Report: Fire Chief Maloney was unable to attend the meeting; he submitted the following information which was read aloud. August calls for service as follows: 2 Medical assists, 2 motor vehicle personal injury, 1 fire alarm, 2 down power lines, 2 lightening strikes, 1 outside rubbish fire, 1 residential garage fire and 1 residential house fire. Fire prevention was a success with approximately 1,300 children being educated.

1.7 Road Maintenance Report: Pothole patching is winding down, shouldering has been completed, and change over to snow equipment is done.

2.1 Clerk/Treasurer request for approval of payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims including payroll, payment of utility and interest bearing bills received after claim deadline, if any, and to transfer \$195,000.00 from Savings to Checking to cover claim numbers 5019-5056 and check numbers 13985-14033.

3.1 Supervisor reports: Hewitt and Hass had nothing at this time to report. Doebler met with the County SHIP Coordinator, all paperwork for grant has been signed, and work on the plan for the trail connection between Sugarbush Preserve and Great Northern Trail has been started. He created a Facebook page for Livonia Township which contains a link to the Township website and Sugarbush information. Manthei viewed the road striping project with County Public Works, striping was completed, looked at trucks and bobcats, attended County Association of Townships meeting, and reviewed Barthel Acres information. Sherper provided information on the Scholarship through Association of Townships; high school juniors are eligible to apply, more information is available on the Minnesota Association of Township website. He reported on funding for the flood damage areas in Minnesota. He talked about MnDot's ability to find new projects to be done before addressing current issues. He provided summary of an article on Troubled Waters that appeared in the Star Tribune that has to do with contamination of rivers.

4.1 Request for second driveway: Harold Kluge, Jr. was present to request a second driveway access at 26724 115th Street for the purpose of accessing his pole building. Hass/Doebler unanimous to approve request based on trees and irrigation system located between existing driveway and pole building.

4.2 Request for removal of Letter of Credit Woods at Lake Fremont Second Addition Outlots A and B: Mike Ziegler and Dan Barthel were present for request to remove Letter of Credit for grading in Outlots A and B of Woods at Lake Fremont Second Addition. Bogart stated the grading under this project has been completed. Hass/Hewitt unanimous to authorize Bogart to review prior to November 22nd Board Meeting and provide letter of recommendation to the Board.

4.3 Barthel Acres/Pinto Hills quotes: In September the Board authorized Bogart to determine areas where product may need to be added to accomplish 3:1 slopes and prepare a quote package to obtain two quotes with work to be completed by November 5, 2010. One quote was received and reviewed. Issues surrounding the project include question whether



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black dirt will hold the road edge, the reclamation overlay was done according to approved Township standards which calls for Class 7 shouldering and due to the late time of the year vegetation will not grow which could contribute to erosion later. Sherper noted the issues are such as to warrant delaying a decision until spring. Sherper/Doebler unanimous to postpone the project until spring.

4.4 Drainage issue Whispering Ridge Moss property: Hass/Hewitt unanimous to authorize Bogart to look at the site and bring back recommendation to the Board in November. The location and position of the driveway culvert is of concern as well as location of utilities and a drainage area.

4.5 Request for waiver from weight limit: Doug Manthei requested waiver from the 7 ton weight limit from 23120 112th Street south to the Livonia Township/Elk River City line, approximately five tenths of a mile for the purpose of conducting his farm, gravel pit and the compost site. Manthei stated about 6 trucks daily will access his property, approximately 12 residences are north of his property. Concern was stated with trucks turning without a turn lane. It was noted Manthei trimmed back trees to allow for better line of site into the pit area, the speed limit on 112th Street is 55 mph as recently established by MnDot and truck hauling signs have been placed. Manthei acknowledge responsibility for road deterioration if the road is damaged more from his area and south than north of his area. Hass/Doebler to accept waiver with Manthei and Bogart coming up with a solution where trucks enter/exist conditioned on a 2-4 foot shoulder where trucks access. Motion carried; Manthei abstained.

5 Open Forum: There were no requests for open forum.

6.1 Discussion – maintenance equipment: Manthei provided information received from Annadale Ford regarding a 1 ton truck they were offering. Board discussion followed. Hass/Doebler unanimous to authorize up to \$24,999 for purchase of a 1 ton truck. The Board also discussed purchase of a skid loader. Sherper/Hewitt unanimous to authorize Hewitt, Manthei and Spencer to look at bobcats and bring back to November meeting.

6.2 Discussion: Fire lease: Board reviewed and noted changes to the verbiage, will bring back for further review and consideration in November.

6.3 Review/comment on final draft of Comprehensive Plan/date-time for public hearing. Board reviewed draft and noted some previous requested changes were not made. No action was taken; comments will be addressed at the next Community Group meeting on October 28th along with public hearing date/time.

6.4 Park Items-Mills property/Sugarbush Preserve Violations: Doebler noted discussion of the Sugarbush Preserve Violation was addressed during the Sheriff's report earlier in the meeting. The Mills have indicated and as demonstrated when they split their building site from the bigger portion of their property which created a land lock situation they would like the remainder of their property to become a natural low impact park. Gary Doebler and Jody Hammre will contact the Mills regarding their intent.

6.5 Formation of a Cemetery Board: Sherper led discussion. Cemetery Board consisting of Jan Wallin, Gary Doebler, Rose Olson and Don Sherper will meet to look at by laws, fee, etc. No meeting dates were selected.

6.6 Designate Town representative to the County Association of Township: Manthei agreed to represent Livonia Township at the quarterly Association Meetings with Hewitt as an alternate.

6.7 Resolution of reinstatement – Board of Appeal: Hewitt/Doebler by roll call to approve Resolution reinstating Local Board of Appeal and Equalization Powers. Doebler, Hass, Hewitt, Manthei, Sherper yes, none opposed.

6.8 Updates and other items: a) mandated electronic fund payment for 941 will go into effect at turn of the year; b) building progress – walk through for punch list will take place November 9th; c) December Board meeting date- Hass/Sherper unanimous to approve moving December Board meeting from December 27, 2010 to December 20, 2010 at 7 pm due to the Christmas holiday.

Hewitt/Doebler unanimous to adjourn meeting at 11:15 pm.

Dated this 22nd day of November 2010

Don Sherper
Chairman or Vice Chairman

Lisa Spencer
Clerk/Treasurer or Deputy Clerk/Treasurer