



2012 ANNUAL MEETING OF
LIVONIA TOWNSHIP
HELD AT THE LIVONIA TOWNSHIP HALL
MARCH 13, 2012

- 1. CALL TO ORDER:** Lila Spencer, Clerk/Treasurer called the meeting to order at 8:01 p.m. The assembly recited the Pledge of Allegiance. Those wishing to speak were asked to state their name and address for the record.
- 2. ELECTION OF MODERATOR:** Clerk/Treasurer called for nominations to elect a moderator. Butch Hass moved to nominate John Olson; there were no other nominations. Don Sherper moved to install John Olson as Moderator.
- 3. MOTION TO APPROVE 2012 ANNUAL MEETING AGENDA:** Olson called for a motion to approve the 2012 Annual Meeting Agenda. Moved by Rachel Leonard, seconded by Butch Hass to approve 2012 Annual Meeting Agenda. There was no discussion; motion carried.
- 4. MOTION TO DISPENSE WITH READING OF THE 2011 ANNUAL MEETING MINUTES:** Olson called for a motion to dispense with reading of the 2011 Annual Meeting Minutes. Moved by Dave Hewitt, seconded by Doug Manthei to dispense with reading of the 2011 Annual Meeting Minutes; no discussion, motion carried.
- 5. MOTION TO APPROVE THE 2011 ANNUAL MEETING MINUTES AS SUBMITTED:** Olson called for a motion to approve the 2011 Annual Meeting Minutes. Moved by Rachel Leonard, seconded by Gary Doebler to approve the 2011 Annual Meeting Minutes as submitted; no discussion, motion carried
- 6. BOARD OF AUDIT REPORT/FINANCIAL REPORT:** Clerk/Treasurer Spencer read the Board of Audit report and balances in accounts as of December 31, 2011 as follows: The Annual Board of Audit was conducted on February 6, 2012. Prior to the meeting each Board member selected a minimum of three checks and receipts to be audited for the year ending December 31, 2011. During the Board of Audit each Supervisor examined the invoices and claims for payment, verified the checks written to vendors were in the amount of the claim. They were then verified against the banking records. Each Supervisor examined the receipts and confirmed the receipt was written for the exact dollar amount of the check, transfer or electronic fund transfer. They were then compared to deposit stated on the banking statements. The Board found all checks and receipts audited to be in good order. Balances in accounts at the Bank of Elk River as of December 31, 2011: Commercial Checking with interest \$40,992.97; High Yield Business Money Market \$1,082,464.65 and 15 Month Landfill CD \$100,000.00. Olson called for a motion to approve the Board of Audit and Financial Report. Moved by Dave Hewitt seconded by Butch Hass to approve the Board of Audit and Financial report as presented; no discussion, motion carried.
- 7. 2011 ROAD REPORT:** Doug Manthei provided information on product purchased in 2011 for road maintenance: 348 tons salt/sand - \$11,194; 270 tons recycled concrete - \$2,973; 24 tons asphalt repair material - \$1,328; 4 tons cold patch material - \$528 and Fuels for equipment - \$11,801. Road projects completed in 2011 as follows: Reconstruction of 245th Avenue from 104th Street to 97th - \$351,297; 3.67 miles of chip seal - \$48,660; 2.67 miles of crack repair - \$8,307; spray injection patch on 112th and 239th Streets - \$7,800; Rental of tractor from Scharbers for brushing - \$2,400; Ditch mowing for weed control - \$2,360; Guard rail repair& culvert clean out - \$1,445 and-equipment maintenance - \$18,584. In 2011 Livonia Township received \$18,807 in gravel tax, \$35,960 road allotment and \$7,671 landfill host fees. Olson called for motion to approve the report. Moved by Dave Hewitt, seconded by Don Sherper to approve the 2011 Road Report as submitted. There was no discussion; motion carried.
- 8. PARK BOARD REPORT:** Gary Doebler provided the following: The Town Park Board consists of five members-Dave Hewitt, Jody Hammre, Sandy Brummer, Jan Wallin and Gary Doebler. The Rum River Recreation and Resources Board (4RB) is funded by 1000 Friends of Minnesota through a grant from the McKnight Foundation and the Minnesota DNR. The Board consists of members from the Townships of Livonia, Baldwin, Princeton and Greenbush, City of Princeton and Princeton School District. Jody Hammre represents Livonia Township on the Board. In February of 2011 the Regional Trail Plan was adopted. The Township received a grant from Statewide Health Improvement Plan (SHIP) to fund the



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feasibility study for a trail connection from Great Northern Trail to the Sugarbush Preserve. The study was completed in 2011 will require cooperation from land owners for construction of the trail. To accomplish this, the Township will take advantage of DNR grants and partnerships between the County, Waste Management and City of Elk River. Olson called for motion to approve the Park Board report. Moved by Butch Hass, seconded by Doug Manthei to approve the Park Board report. There was no further discussion; motion carried.

9. CEMETERY REPORT: Gary Doebler reported the Cemetery Board consist of five members -Jan Wallin, Chair and Cemetery Caretaker; Rose Olson, Clerk/Treasurer and Actuary; Don Sherper, Doug Manthei and Gary Doebler Board Members. The Livonia Town Board adopted the Cemetery Rules and Regulations in 2011. In conjunction with the 245th Avenue Road project, fill from the project was added to the low corner in the west end of the cemetery. Olson called for a motion to approve the Cemetery report. Moved by Dave Hewitt, seconded by Doug Manthei to approve the Cemetery report. There was no discussion; motion carried.

10. FIRE REPORT: Butch Hass provided the Zimmerman/Livonia Fire Department budget break out as follows: Wages and Salaries 32%, Capital Equipment 17%, Building Lease 16% Relief Association 13%, Insurance 7%, Utilities 5%, Supplies and Repairs 4%, Training & subscriptions 3% and audit/accounting/legal 3%. The Fire Department budgeted allocations come from the City of Zimmerman, Livonia, Stanford and Orrock Townships. Livonia Township levied for 46.77% of the Department's 2012 budget which equates to \$198,656; total Department budget for 2012 is \$424,747. Olson called for a motion to approve the Fire report. Moved by Rachel Leonard, seconded by Gary Doebler to approve the Fire report; there was no further discussion; motion carried.

11. INTERGOVERNMENTAL REPORT: Don Sherper reported on the following issues: Park Fees: With recent down turn in the economy it is highly unlikely a playing field will be built on the land purchased by the School District for future high school. In light of that, the Township and the City amended the language in the Orderly Annexation Agreement which will allow for the Township to receive the payment of \$187,200 from the City in lieu of park dedication fees that the Township would have received if properties had not been included in the annexation area. Asian Carp: Asian Carp threaten the upper Mississippi River and may also invade Mille Lacs Lake, the St. Croix River and other inland waters if not stopped. The DNR is utilizing bubble barriers and electric shock as a way to discourage the Carp. Voter ID: This may result in additional administrative costs, need for additional election judges and extended election hours. It must also address mail ballots or those in nursing homes who are not able to obtain an ID easily. The Voter ID issue may be on the ballot this fall. Postal Service: Sherper reported there is no postal drop box location for those who reside on the east side of Highway 169. The post office is proposing to close 3,700 facilities and about half of the 487 processing centers which will result in loss of 100,000 jobs. Also proposed is no mail delivery on Saturday, and elimination of the 40 year standard of next day delivery of first class mail that will be replaced with two or more days for delivery. Currently 32,000 facilities employ 600,000 with 7 million patrons daily. In 2009 a Gallop Poll fund 95% of the people polled said it was personally important to keep the USPS and is the most respected government agency in the last six years. In 2006 the Postal Accountability and Enhancement Act was adopted and requires prepayment of health care benefits for current employees and also all employees who will retire in the next 75 years; it will cost 5.5 billion dollars per year to maintain. The Office of Personnel Management erroneously over charged the Post Office 80 billion dollars over 40 years for Civil Services Retirement System which went to the Treasury. The Post Office claim of \$13 billion loss n the last 4 years is false, USPS has produced \$750 million in operational profit in each of the last 4 years and is not bankrupt; 1st class business has fallen 7.5% in each of the last two years. Improvements to postal services would include offering high speed internet bundling, allow sales of fishing and hunting licenses, notary services, provide simple low cost federally insured savings accounts. The Post Office is the only agency that is required to make a profit unlike the Defense, Agricultural, FDA, Transportation, Health, National Center for Disease Control Departments who have never been required to show a profit. School Trust Lands: The US Government. 150 years ago, granted millions of acres to benefit public schools. The Minnesota Constitution requires them to be managed for maximum profit. Transaction money from



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leases and sales should go to a permanent fund. Critics say the DNR has mismanaged funds for years and are using it themselves. Senate File 1889 and House File 2244 would establish a bipartisan legislative committee to manage the funds and should provide millions of dollars for schools without raising taxes. Confined Animal Feeding Operations (CAFO's) CAFO's provides 5% of animal operations that produce 50% of food animals. Many problems arise from the excessive size and crowded conditions of the lots. Manure lagoons result in waste spills, leakage and run off from field applications. CAFO's produce 200 million tons of untreated manure per year equating to two times as much waste as the human population in the United States. Pollutants include ammonia, nitrogen & Phosphorus which result in algae blooms that deplete oxygen. Nitrates enter the drinking water system. Based on Minnesota data property values near CAFO's have fallen by \$26 billion. Olson called for a motion to approve the Intergovernmental Report. Moved by Rachel Leonard, seconded by Dave Hewitt to approve the Intergovernmental Report, no further discussion; motion carried.

12. PRESENTATION OF THE PROPOSED 2013 TAX LEVY: Dave Hewitt presented the proposed 2013 tax levy as follows:

General Fund	\$ 133,331.00
Road and Bridge Fund	715,174.00
Fire Fund	203,297.00
Parks and Recreation Fund	12,584.00
Cemetery Fund	916.00
Building General Obligation	84,173.00
TOTAL	\$1,149,475.00

He explained the proposed levy is flat with last year and explained how the dollars are spent within each fund. The Township has a Capital Improvement Plan, which consists of an inventory of the roads and the condition of each. The Plan allows the Board to look ahead in a proactive way for maintenance of the Town roads in order to prolong the life of our roads. There are 75 miles of road in the Township. In the fall, the Supervisors do a road tour to determine road conditions. A report is presented, the Engineer provides a cost estimate, the budget model is set up and construction projects are projected out for a five-year period. A pavement life cycle has been set up which allows for periodic crack repair followed by chip seal, reconstruction or overlay. Planned projects for 2013 include reconstruction of 1 mile of 112th Street north on 269th to 277th Avenue at the Baldwin Township line. Second lift of bituminous on one mile of 277th Avenue just east of County Road 1 to Lake Diann Road to include 138th Street south of 277th Avenue, and crack repair, chip sealing, roadside mowing, tree brushing, road striping and miscellaneous. Rachel Leonard asked for consideration of an additional \$1,000 to the budget for donation to the Sherburne County History Center. Olson stated her request would be considered with business from the floor.

13. CALL FOR BUSINESS FROM THE FLOOR: Olson asked for a motion to increase the 2013 proposed levy by \$1,000 for donation to the Sherburne History Center. Moved by Rachel Leonard, seconded by Don Sherper to budget an additional \$1,000 for donation to the History Center. There was no discussion. Olson called for a vote by showing of hands. 5 voted in favor of, 9 voted in opposition of the motion. Motion failed. There was no other business from the floor.

14. ELECTORATE APPROVAL OF THE 2013 PROPOSED LEVY: Olson called for motion to approve the 2013 proposed levy. Moved by Rachel Leonard, seconded by Gary Doebler to approve the proposed 2013 proposed levy as presented. There was no discussion; motion carried.



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15. SET DATE, TIME AND LOCATION FOR THE 2013 ANNUAL ELECTION AND ANNUAL MEETING: Olson called for a motion to set date, time and location for the 2013 annual election and annual meeting. Moved by Dave Hewitt, seconded by Don Sherper to hold the 2013 Annual Election and Annual Meeting the second Tuesday in March. Election polls open at 10:00 a.m. and close at 8:00 p.m. The Annual Meeting will follow at 8:01 p.m. all located at the Livonia Town Hall. No discussion; motion carried.

16. ANNOUNCEMENTS: Township Cleanup Day is Saturday April 21, 2012 from 8:00 a.m. to 12 noon. More information will be provided in the Livonia Newsletter and the Elk River Star News as the day approaches.

17. MOTION TO ADJOURN OR CONTINUE THE ANNUAL MEETING TO A SPECIFIC DATE, TIME AND PLACE FOR THE PURPOSE OF CERTIFYING THE LEVY TO THE COUNTY AUDITOR PRIOR TO THE SEPTEMBER 15, 2012 DEADLINE. Olson called for a motion to adjourn or continue the annual meeting to a specific date, time and place for the purpose of certifying the levy to the County Auditor prior to the September 15, 2012 deadline. Moved by Butch Hass, seconded by Gary Doebler to continue the 2012 Annual Meeting to August 27, 2012 at 6:00 p.m. at the Livonia Town Hall for the purpose of certifying the 2013 tax levy. There was no discussion; motion carried.

Olson declared the Meeting recessed at 8:45 p.m.

**CONTINUATION OF THE MARCH 13, 2012 ANNUAL MEETING
AUGUST 27, 2012**

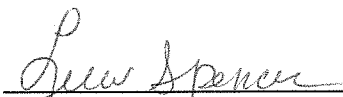
The continuation of the 2012 Livonia Township Annual Meeting was held on Monday, August 27, 2012 at the Livonia Town Hall located at 11162 265th Avenue, Livonia Township, Sherburne County, State of Minnesota. The meeting was recorded for transcription purposes only.

John Olson, Moderator, reconvened the meeting at 6:00 p.m.

Olson stated the purpose of the continuation of the 2012 Annual Meeting was to certify the 2013 levy and adjourn the 2012 Annual Town Meeting.

Olson called for a motion to certify the 2013 levy at \$1,149,475 as approved by the Electors at the March 13, 2012 Annual Meeting. A motion was made by Don Sherper to certify the 2013 levy at \$1,149,475. There was no discussion. Doug Manthei seconded the motion. Motion carried unanimously.

Olson called for a motion to adjourn the 2012 Annual Meeting. Motion by Butch Hass, seconded by Dave Hewitt to adjourn the 2012 Annual Meeting at 6:03 p.m. Motion carried unanimously.



Lila Spencer, Clerk/Treasurer