

2011 ANNUAL MEETING OF
LIVONIA TOWNSHIP
HELD AT THE LIVONIA TOWNSHIP HALL
MARCH 8, 2011

- 1. CALL TO ORDER:** Lila Spencer, Clerk/Treasurer called the meeting to order at 8:01 p.m. The assembly recited the Pledge of Allegiance. Those wishing to speak were asked to state their name and address.
 - 2. ELECTION OF MODERATOR:** Clerk/Treasurer called for nominations to elect a moderator. Dave Hewitt moved to nominate Pat Carr; there were no other nominations. Moved by Butch Hass, seconded by Rachel Leonard to install Pat Carr as moderator; motion carried.
 - 3. MOTION TO APPROVE 2011 ANNUAL MEETING AGENDA:** Carr called for a motion to approve the 2011 Annual Meeting Agenda. Moved by Don Sherper, seconded by Gary Doebler to approve 2011 Annual Meeting Agenda. There was no discussion; motion carried.
 - 4. MOTION TO DISPENSE WITH READING OF THE 2010 ANNUAL MEETING MINUTES:** Carr called for a motion to dispense with reading of minutes. Moved by Dave Hewitt, seconded by Doug Manthei to dispense with reading of the 2010 Annual Meeting Minutes; no discussion, motion carried.
 - 5. MOTION TO APPROVE THE 2010 ANNUAL MEETING MINUTES AS SUBMITTED:** Carr called for a motion to approve the 2010 Annual Meeting Minutes as submitted. Moved by Shelley Sherper, seconded by Harold Gramstad to approve the 2010 Annual Meeting Minutes as submitted; no discussion, motion carried
 - 6. BOARD OF AUDIT REPORT/FINANCIAL REPORT:** The Clerk/Treasurer read the February 1, 2011 Board of Audit report and read balances in accounts as of December 31, 2010 as follows: Bank of Elk River Commercial checking with interest-\$51,055.74 and High Yield Business Money Market-\$1,086,026.99; The Woodlands National Bank 18 month CD#41820 \$60,652.32. Carr called for a motion to approve. Moved by Butch Hass, seconded by Gary Doebler to approve the Board of Audit and Financial report as presented; no discussion, motion carried.
 - 7. PROPOSED TOWNSHIP ROAD STANDARDS:** Dave Hewitt reported the Board is looking at the feasibility for alternate road standards. He introduced Chuck Marohn with Community Growth Institute who has been leading the Township in development of the Livonia Comprehensive Plan. Marohn presented a proposed overview for road reclassification; the tonnage the roads are built to now would not change, only pavement width. Marohn's plan calls for paved road surfaces of 16 feet to 22 feet, depending on classification. Marohn maintains narrow lanes will slow traffic, make the road safer and cost less to maintain. Residents offered following comments ranging from road designs that allow for only 30 mph, posting of speed signs, speed within developments is already 30 mph; consider only one source for services such as garbage hauling, questioned how narrow. Butch Hass stated there would be no plan to turn right of way back to property owners. Rachel Leonard asked if Chuck was looking for approval of the plan tonight; Marohn said he was not; his presentation was just to provide information. Carr asked if there were any further questions; there were none.
- Head Election Judge Patty Buswell presented the unofficial results of the Annual Election as follows: Supervisor B-Don Sherper 23 votes there were 2 write-in votes. Special election to fill Supervisor A remaining 2 year term – Supervisor A – Douglas Manthei 26 votes there were 2 write-in votes.
- 8. 2010 ROAD REPORT:** Doug Manthei provided information on product purchased in 2010 for in-house road work: 851 tons salt/sand -\$27,229; 827 tons recycled concrete-\$9,051; 17 tons asphalt repair material-\$925 and 3 tons cold patch material-\$363. Road projects completed in 2010 as follows: Reconstruction of 96th Street from 240th Avenue south to 237th-\$146,766; second lift bituminous Pinto Hills/Barthel Acres-\$98,042; 3.25 miles of chip seal-\$44,000; 8.5 miles of crack repair-\$9,870; 8.75 miles of center and side line striping-\$9,467; Rental of tractor from Scharbers for brushing-\$2,438; Ditch mowing for weed control-\$2,175; maintenance of equipment-\$20,127. The Board authorized purchase of the 1995 Chevy 1 ton truck for \$14,900-the 1990 Ford 1 ton was traded toward it. In 2010 Livonia Township received

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\$21,404 in gravel tax, \$30,844 road allotment and \$13,170 landfill host fees. Carr called for motion to approve the report. Moved by Dave Hewitt, seconded by Harold Grams to approve the 2010 Road Report as submitted. There was no discussion; motion carried.

9. PARK BOARD REPORT: Gary Doebler provided the following: The Town Park Board consists of five members-Dave Hewitt, Jody Hammre, Sandy Brummer, Jan Wallin and Gary Doebler. The Township received a grant from Statewide Health Improvement Plan (SHIP) to fund the feasibility study for a trail connection from Great Northern Trail to the Sugarbush Preserve. Last summer an Eagle Scout candidate volunteered to work in the Sugarbush Park cleaning up the trails, putting in signage and built wood duck houses. Kevin Hiller asked about the cost of the feasibility study-the cost is \$17,000 funded by the grant. Trail connection will require land owner cooperation. To accomplish the connection will look at DNR grants and partnering with the County, Waste Management and the City of Elk River. The Rum River Recreation and Resource Board (4RB) consisting of the Townships of Livonia, Baldwin, Princeton and Greenbush, City of Princeton and Princeton School District was created to cooperatively work together to develop a trail system to link the involved areas without duplicating costs. The Board is funded by 1000 Friends of Minnesota by a grant from the McKnight Foundation and MN DNR. The regional trail plan was adopted in February of 2011. Jody Hammre represents Livonia Township on the 4RB. Bob Lundgren asked about funding for maintenance of the trails. Doebler said the Park Board formed a group called Friends of Sugarbush who volunteer their time to clean up, will also investigate availability of volunteers from the Boy Scouts. Lundgren asked if the Board is looking at purchasing more land for Parks. Doebler stated the Park Board is looking for opportunities from willing land owners. Township parks are nature preserve parks vs. the kind of tot parks that are found in cities. Carr called for motion to approve the report. Moved by Kevin Hiller, seconded by Shelley Sherper to approve the Park Board report. There was no further discussion; motion carried.

10. CEMETERY REPORT: Gary Doebler reported a Cemetery Board was formed and consists of four members -Jan Wallin, Chair and Cemetery Caretaker; Rose Olson, Clerk/Treasurer and Actuary; Don Sherper and Gary Doebler Board Members. The Livonia Cemetery was surveyed and mapped to define plot boundaries; metal markers were strategically installed for easier locating. The Cemetery records are now in an Excel database. The Cemetery Board is proposing lot prices for residents at \$500 and \$750 for non residents. The Board will meet several times throughout the year as needed. Carr called for a motion to approve the report. Moved by Rachel Leonard, seconded by Kevin Hiller to approve the Cemetery report. There was no discussion; motion carried.

11. FIRE REPORT: Butch Hass reported there is a 3% increase to the proposed fire levy from 2011 to 2012 part of which is to cover rent, insurance, etc for occupancy at the new fire substation located at the Township site on the east side of Highway 169. Harold Gramstad asked who owns the building. Hass said Livonia Township owns the building and leases to the Fire Department. Nels Anderson asked if there are insurance breaks for the people on the east side of the Highway. Hass asked Ryan Maloney, Fire Chief, to respond. Maloney stated those who pay the highest rate for fire insurance coverage live outside of a 6 mile radius from the facility; having a substation on the east side of the Highway should benefit those living on the east side of the Highway. It was recommended residents on the east side of the Highway contact their insurance agent regarding whether or not their insurance coverage's are affected. Hass said there is a 20,000 gallon underground water tank so the trucks don't have to go to Zimmerman to get water which helps with response time. Bob Lundgren asked if this is a one-time increase, will more man power be added. Maloney said they are approved up to 33 firefighters; there is a staff of 30 fire fighters now. Hass said some costs are unknown such as fuels. The Department always budgets for equipment so when it is needed the funding is there. Carr called for a motion to approve the report. Moved by Don Sherper, seconded by Doebler to approve the Fire report; there was no further discussion; motion carried.

12. INTERGOVERNMENTAL REPORT: Don Sherper reported on the following: Green Acre Program - Proposed changes are related to the composition of Rural Preserves, which has tax implications and elimination of covenants. The tax rollback period will become 5 years instead of 3 years beginning in 2012. Nels Anderson asked if he will need to reapply

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for Green Acres again. Individuals in the Program are urged to contact the County Assessor's office to obtain updated changes. Rachel Leonard asked if the legislation has passed; Sherper indicated it may have passed in the House. Minnesota Association of Townships (MATS) –Areas of concern being discussed include annexation reform, hazard sign funding, alternative land valuation assessments, payments in lieu of taxes (PILT), mandated relief and funding and outsourcing of DNR responsibilities. General Information on State Government - There are 71 State workers for every 10,000 Minnesotans. Minnesota's executive branch employs 89% of the 38,340 workers and ranks 39th in the nation. In 2010 \$2.3 billion was spent on executive branch employees. The Human Services Department is the largest employer with about 6,900 people or 20% of the workers. Personal Security- Three types of robberies and scams were brought to the assembly's attention. One is an electronic scam which can read a credit card without touching the victim. It reads the number electronically from a symbol on the card which is shaped like a crescent. Cardholders who have symbols on their cards are advised to contact the issuer and exchange the card for one without the symbol. Secondly, on a vehicle a hole can be punched in seconds under the key lock that is located under a vehicle's door handle. This allows for easy entrance into your vehicle where the robber can obtain access to your GPS, glove box or other areas to obtain the location of your home. The hole is not readily noticeable and robbers may not actually take anything from your vehicle except information they can use to burglarize your home when you are not there. Thirdly, you may receive calls from someone who identifies themselves as being from Winners International or some other organization and announce you have won a large sum of money but requires you to send money before they release the prize money. This is an old scam that has been around for many years and recently is on the increase. This or any scam activity should be reported the State Attorney General's Office. Carr called for a motion to approve the report. Moved by Harold Gramstad, seconded by Doug Manthei to approve the Intergovernmental Report. There was no further discussion; motion carried.

13. PRESENTATION OF THE PROPOSED 2012 TAX LEVY: Dave Hewitt presented the proposed 2012 tax levy as follows:

General Fund	\$ 137,925.00
Road and Bridge Fund	697,436.00
Fire Fund	198,859.00
Parks and Recreation Fund	18,992.00
Cemetery Fund	1,066.00
Building General Obligation	95,197.00
TOTAL	\$1,149,475.00

He explained the proposed levy is flat with last year and explained how the dollars are spent within each fund. The Township has a Capital Improvement Plan, which consists of an inventory of the roads and the condition of each. The Plan allows the Board to look ahead in a proactive way for maintenance of the Town roads in order to prolong the life of our roads. There are 75 miles of road in the Township. In the fall, the Supervisors do a road tour to determine road conditions. A report is presented, the Engineer provides a cost estimate, the budget model is set up and construction projects are projected out for a five-year period. A pavement life cycle has been set up which allows for periodic crack repair followed by chip seal, reconstruction or overlay. Planned projects for 2012 include second lift of bituminous on 1.1 miles of 245th Avenue between 104th and 96th Streets; begin reconstruction of 1 mile of 112th Street north of 269th Avenue; 3-4 miles of crack repair; 3.5 miles of chip sealant; roadside mowing, tree brushing, road striping and any emergency repairs that need to be done. Bob Lundgren made statement to say he has land in both Livonia and Baldwin Townships and the taxes are lower in Baldwin; he asked why. Hewitt stated there can be variables much of which has to do with how the property is assessed by the County Assessor's Office; the properties may not be exactly alike. Another

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variable is the two townships are in different school districts; tax dollars on a property include at least three taxing districts-County, local Township and School District. There were no other questions.

14. CALL FOR BUSINESS FROM THE FLOOR: Carr asked for other business from the floor; there was none.

15. ELECTORATE APPROVAL OF THE 2012 PROPOSED LEVY: Carr called for motion to approve the 2012 proposed levy. Moved by Rachel Leonard, seconded by Gary Doebler to approve the 2012 proposed levy as presented. There was no discussion; motion carried.

16. SET DATE, TIME AND LOCATION FOR THE 2012 ANNUAL ELECTION AND ANNUAL MEETING: Carr called for a motion. Moved by Dave Hewitt, seconded by Don Sherper to hold the 2012 Annual Election and Annual Meeting the second Tuesday in March. Election polls open at 10:00 a.m. and close at 8:00 p.m. The Annual Meeting will follow at 8:01 p.m. all located at the Livonia Town Hall. No discussion; motion carried.

17. ANNOUNCEMENTS: Township Cleanup Day is Saturday April 30, 2011 from 8:00 a.m. to 12 noon. More information will be provided in the Livonia Newsletter and the Elk River Star News as the day approaches.

18. MOTION TO ADJOURN OR CONTINUE THE ANNUAL MEETING TO A SPECIFIC DATE, TIME AND PLACE FOR THE PURPOSE OF CERTIFYING THE LEVY TO THE COUNTY AUDITOR PRIOR TO THE SEPTEMBER 15, 2011 DEADLINE. Carr called for a motion. Moved by Dave Hewitt, seconded by Doug Manthei to continue the 2011 Annual Meeting to August 22, 2011 at 6:00 p.m. at the Livonia Town Hall for the purpose of certifying the 2012 tax levy. There was no discussion; motion carried.

Carr declared the Meeting recessed at 9:25 p.m.

LIVONIA TOWNSHIP ANNUAL MEETING CONTINUED
AUGUST 22, 2011

The continuation of the 2011 Livonia Township Annual Meeting was held on Monday, August 22, 2011 at the Livonia Town Hall located at 11162 265th Avenue, Livonia Township, Sherburne County, State of Minnesota. The meeting was recorded for transcription purposes only.

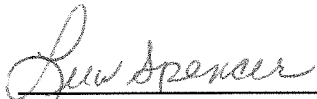
Clerk/Treasurer Lila Spencer called the meeting to order at 6:00 p.m.

Clerk/Treasurer called for nominations to elect a moderator to conduct the meeting. Motion by Dave Hewitt to nominate Jody Hammre; there were no other nominations, motion was seconded by Don Sherper. Motion carried unanimously. Motion by Gary Doebler to install Jody Hammre to serve as moderator was seconded by Don Sherper. Motion carried unanimously.

Hammre stated the purpose of the continuation of the 2011 Annual Meeting was to certify the 2012 levy and adjourn the 2011 Annual Town Meeting.

Hammre called for a motion to certify the 2012 levy at \$1,149,475 as approved by the Electors at the March 8, 2011 Annual Meeting. A motion was made by Doug Manthei to certify the 2012 levy at \$1,149,475. There was no discussion. Don Sherper seconded the motion. Motion carried unanimously.

Hammre called for a motion to adjourn the 2011 Annual Meeting. Motion by Dave Hewitt, seconded by Gary Doebler to adjourn the 2011 Annual Meeting at 6:08 p.m. Motion carried unanimously.



Lila Spencer, Clerk/Treasurer