



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
DECEMBER 19, 2011

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer and Deputy Clerk/Treasurer Olson

Jon Bogart, P.E. was present on behalf of the Township

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hewitt/Manthei unanimous to approve Regular Meeting Agenda submitted.

1.3 Approve Consent Agenda: Hewitt/Doebler unanimous to approve the Consent agenda as submitted: Item A) November 28, 2011 Regular Board Minutes; Item B) November 29, 2011 Joint Meeting Minutes

1.4 Sheriff's Report: There was no report this month.

1.5 Fire Report: Chief Maloney provided November calls for service as follows: 4 medical assists; 2 gas leaks 4 MV personal injury accidents w/ extrication, 2 MV accidents w/o injury; 1 carbon monoxide, 2 grass fire and 1 vehicle fire. Two probationary fire fighters completed the fire fighter 2 program. The toy drive was concluded with Neighbors Helping Neighbors; 99 families benefited. The process for reevaluating ISO ratings is underway and should be completed in 6 to 8 months.

1.6 Road report: There was no report this month.

2.1 Engineering: a) 277th Avenue/138th Street Project – Bogart had the preliminary plan ready; the approximate one mile project will fall in as a reclamation/overlay vs. full reconstruction and will be constructed to current Township engineering standards. Affected property owners will be notified prior to the project meeting which will be held January 30, 2012.

2.2 Presentation-Marc Schneider Sherburne County Zoning Specialist: Mr. Schneider introduced himself, provided information about the County Zoning Office and recent updates to County Ordinances. He handed out the Sherburne County Septic Ordinance which was approved April 5, 2011. The Zoning Office is considering an update to the Sign Ordinance.

3. Open Forum: There was no one present for open forum

4.1 Payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$50,000.00 from savings to checking to cover claim numbers 5595-5623 check numbers 14699-14737 and Electronic Fund Transfer (EFT) # 000012 (December 941 withholding tax) AND authorized payment of utility and interest bearing bills received between December 19 -31 that are not included in the claims submitted for approval at this meeting and to transfer same from savings to checking.

4.2 Supervisor Reports: Doebler asked for authorization to have Bogart map the Sugarbush to Great Northern Trail. Hass/Hewitt unanimous to authorize Doebler to move forward with Bogart to map the Trail. Sherper attended the MATS Board meeting. The MATS Board expressed concern regarding the following: 1) Movement by a conservation organization to preserve large pot hole areas throughout Minnesota, the Dakotas and into Canada. 2) The affect of routing and rerouting of the Red River through farm land in the Red River Valley area. 3) Purchase of additional land by the DNR; acquired lands are taken off the tax roll There were no other reports.



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5.1 GASB 54 policy: Supervisors were provided with information regarding establishing a policy regarding unreserved fund balances; discussion followed. Hass/Hewitt unanimous to approve resolution committing specific revenue sources in special revenue funds as amended to include commitment of one principle payment on maintenance/fire building if allowed by finance company and \$50,000 from General Fund towards purchase of tractor.

5.2 Amendment to the Developers Agreement: Board reviewed draft of the document prior to the meeting. The intent of the amendment is to delete language relating to Letters of Credit and replace with cash escrow. Hass/Hewitt unanimous to approve amendment contingent upon attorney review and approval.

5.3 Review amendment to Orderly Annexation Agreement: The amendment was still in process of review by City of Zimmerman attorney. No action taken.

5.4 Date/time for Budget Workshop: Budget Workshop is scheduled for February 6, 2012 at 7:00 p.m. followed by Annual Board of Audit.

5.5 Date/time for 2012 Cleanup Day: Vendors will be contacted for either Saturday April 21st or April 28th if the 21st is not available. Hours will be 8:00 a.m. to 12 noon.

5.6 Updates: a) Candidate filing for Town Offices to be elected will open Tuesday January 3, 2012 and close on Tuesday January 17. Positions for Supervisor C and E will be elected on Tuesday March 13, 2012.

Hewitt/Doebler unanimous to adjourn meeting at 8:45 p.m.

Approved this 23rd day of January 2012

Chairman or Vice Chairman

Clerk/Treasurer or Deputy Clerk/Treasurer