



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
NOVEMBER 28, 2011

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer

Jon Bogart, P.E. and Troy Gilchrist, Attorney were also present on behalf of the Township

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hewitt/Manthei unanimous to approve Regular Meeting Agenda submitted.

1.3 Approve Consent Agenda: Manthei/Doebler unanimous to approve the Consent agenda as submitted: Item A) October 24, 2011 Regular Board Minutes.

1.4 Sheriff's Report: Sgt Johnson reported there were 129 calls for service in Livonia Township in October which included 22 traffic stops and other various calls.

1.5 Fire Report: Chief Maloney provided October calls for service as follows: 2 medical assists; 3 MV personal injury accidents w/ extrication, 1 MV accident w/o injury; 1 fire alarm, 1 carbon monoxide, 1 grass fire, 1 vehicle fire and 1 outside rubbish fire. Two probationary fire fighters completed the fire fighter 1 program. The Department joined Isanti Fire Department for a water relay with one of our tankers for ISO rating, the open house for toy drive will be held December 3rd from 1-3 p.m. and the Department is able to utilize the County fueling station which results in a fuel savings cost. The Department is looking for daytime only fire fighters.

At 7:05 p.m. Sherper recessed the Regular Board Meeting to open the continuation of the public hearing meeting regarding the proposed vacation of the road known as the Girl Scout Road located in Livonia Township. At 7:35 p.m. Sherper reconvened the Regular Board Meeting.

1.6 Road report: Maintenance Coordinator Spencer reported inventory of signs will be completed this week. The plows were out on November 19th; all went well. The liner in the salt/sand spreader was applied.

2.1 Simple Plat of Goldy Refuge: Julie Goldenman was present for request for residential preliminary and final simple plat of Goldy Refuge. The purpose of the plat was to redefine parcel lines, no new lots are being created, the driveway access will remain as is. Hass/Manthei unanimous to recommend approval of the Simple Plat of Goldy Refuge.

2.2 Engineering: Jon Bogart updated the Board on the following: **a) 112th Street Project** – Baldwin Township is not prepared to move forward with their part of 112th Street next year. At a previous Board meeting Bogart was authorized to move forward with 277th Ave/138th St project. **b) 277th Avenue/138th Street Project** – the survey is complete; Bogart is waiting for soil boring reports. He is projecting this to be a reclamation/overlay project consisting of 5,200 feet, no wetland issues. He will have detail for the December meeting. Bogart also updated Board on the status of the Sugarbush to Great Northern Trail legal descriptions for the easements. In lieu of surveying Bogart suggested using exiting aerial photography for presentation of the outlay of the trail to affected residents; will follow up with survey once all are in agreement of location. Doebler will look at obtaining a grant to cover that cost.

At this time Sherper welcomed all the high school seniors who were in attendance.

3. Open Forum: There was no one present for open forum

4.1 Payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$32,000.00 from savings to checking to cover claim numbers 5559-5591 check numbers 14654-14697 and Electronic Fund Transfer (EFT) # 000011 for November 941 withholding tax.



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4.2 Resolution to transfer funds-fire services: Moved by Hewitt seconded by Doebler to approve resolution to transfer funds from General Fund 100 public safety line item to Fire Fund 250 in the amount of \$4,774.31 to bring the fund balance to zero for unplanned costs. Roll call: Doebler, Hass, Hewitt, Manthei, Sherper – yes; none opposed. Motion carried.

4.3 Resolution to transfer funds-Whispering Ridge escrow: Moved by Hewitt seconded by Hass to approve resolution to transfer funds from General Fund 100 comprehensive land use planning line item to Whispering Ridge Development Escrow Fund 810-22106 in the amount of \$14,768.14 to bring the fund balance to zero for unplanned costs. Roll call: Doebler, Hass, Hewitt, Manthei, Sherper – yes; none opposed. Motion carried. Prior to the meeting the Board received information from Faegre & Benson regarding the Townships claim against Lakeland Construction Finance LLC in the amount of \$250,000 for work not completed under the Whispering Ridge Developers Agreement. The Receiver for Lakeland proposed an offer that would allow the Township to recoup some of the funds. Hewitt/Manthei unanimous to authorize Troy Gilchrist to contact the Receiver's counsel to indicate the Town will accept the offer and authorize the Chair or Vice Chair and Clerk/Treasurer or Deputy Clerk/Treasurer to sign any documents necessary to the settlement.

4.3 Supervisor reports: Doebler contacted City of Elk River Parks regarding handling of down trees in the park; depends on circumstance of where the tree falls. No decision was made regarding fallen trees in Sugarbush Park. Manthei talked about inspecting the Park for Buckthorn suggested cutting and spraying to get rid of it. Manthei reported the work on the Carlson driveway is done. Sherper attended the annual State Minnesota Association of Townships meeting in Alexandria; three to four hundred Township officials were in attendance.

5.1 Document imaging contract: Hewitt/Manthei unanimous to approve five year contract with Chader Business Equipment for lease of Copystar CS 300ci machine.

5.2 December newsletter: Board received draft of the newsletter which will be mailed early December. Clerk/Treasurer requested any changes or additions they want be made by December 1st.

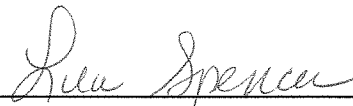
5.3 Updates: a) **Heater in shop building:** the heater in the small shop was repaired. Due to its age, parts are scarce; if it fails again will need to be replaced. b) **Tax exemption:** Due to recent legislative changes the Township is now tax exempt for most purchases. c) **Communication issues:** Due to recent problems with internet and networking connections Board agreed data should be backed up and stored offsite. Hewitt/Doebler unanimous to authorize Clerk/Treasurer to look at offsite data backup/storage packages and enter into an agreement for same.

Hewitt/Doebler unanimous to adjourn meeting at 8:30 p.m.

Approved this 19th day of December 2011



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer