



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
SEPTEMBER 26, 2011

Supervisors Present: Doebler, Hass, Hewitt, Manthei and Sherper.

Staff Present: Clerk/Treasurer Spencer, Deputy Clerk/Treasurer Olson

Troy Gilchrist, Attorney and Jon Bogart, P.E. were also present on behalf of the Township

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Additions to the agenda: Item 5.4 Revisions to Saddlebrook Plat vacation documents; 5.5 Parking lot lighting and 5.6 discussion regarding garbage hauling. Hewitt/Doebler unanimous to approve Regular Meeting Agenda as amended with additions.

1.3 Approve Consent Agenda: Hewitt/Doebler unanimous to approve the Consent agenda as submitted: Item A) August 22, 2011 Regular Board Minutes.

1.4 Sheriff's Report: Sgt Johnson reported there were 144 calls for service in Livonia Township in August which included 14 traffic stops, 10 traffic complaints, 7 suspicious activities, 8 damages to property, 6 thefts and other various calls.

At 7:05 p.m. Sherper recessed the Regular Board Meeting to open the continuation of the August 29, 2011 public hearing meeting regarding proposed vacation of the road known as the Girl Scout Road located in Livonia Township. At 7:41 p.m. Sherper reconvened the Regular Board Meeting.

1.5 Fire Report: Chief Maloney provided August calls for service as follows: 2 medical assist; 1 gas leak, 1 MV personal injury accident w/ extrication, 3 fire alarms, 1 carbon monoxide, 7 arching or down power lines, 3 residential house fires and 1 fire standby mutual aid. The annual Fire Department open house and dance was a success. He is working in conjunction with the County and City on a grant for a comprehensive hazardous mitigation plan. He is getting positive feedback on the substation for better insurance rates and response time on the east side of town. A substantial number of people within the six mile radius of the substation are enjoying lower insurance rates. The Department is looking for a more fire fighters for day time hours. He finished and submitted the FEMA Grant.

1.6 Road report: There was no report. Hass referenced an overhanging broken Oak limb on the trail on north Lake Fremont. Requested maintenance look to see what can be done to remove it if it is on our easement.

2.1 Engineering: a) - Road Tour report-Jon Bogart, Town Engineer reported the Township is doing a good job of maintaining the roads and is not falling behind. He noted the developments that are 20 years and older that have previously been crack repaired/chip sealed are coming to the end of their life cycle and will need reclamation overlay or reconstruction. Sherper asked if there was any indication of how the air injection patches are working out; Bogart indicated it is a little early yet to tell. **b) - 112th Street project:** The survey work has been done; the design has not been started. The project may be just a reclaim and overlay vs. full reconstruction. There has been no further discussion with Baldwin Township; he will inquire to find out what they intend to do. Board discussed options should Baldwin not decide to move forward with their part of 112th next year. Hewitt/Hass unanimous to authorize Bogart to redirect his efforts to 277th Avenue/138th Street contingent on Baldwin Township not moving forward with 112th Street. **c) - 245th Avenue Driveway:** Bogart reported the 245th project is done with the exception of the second lift of bituminous which will be placed in 2012. Jim and Debbie Carlson, 24665 97th Avenue, were present to talk about dissatisfaction with the way their driveway meets the road. Bogart provided and referenced design of the area in question to show the original and current road profiles; he met on site to talk with the Carlson's. The Carlson's acknowledged several times their driveway has always been steep and was in bad condition. They feel that it is steeper after the work on 245th Avenue, that what they wanted was to have their driveway tie into the road as it was before. In order for the road edge and the driveway to meet and as part of any road construction, some of the driveway was cut out to meet the road as with all driveways. The section of road at Carlson's driveway had a steeper than normal transverse slope. Thus when the road was reconstructed with a transverse slope of 2% the connection point between the driveway and the roadway was pushed out. Bogart then explained that the driveway slope had not increased according to his measurements but that the new slope paralleled the old slope; Mr. and Mrs. Carlson disputed this.



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Bogart said the Carlson's would like to propose that the bituminous pavement be removed for a portion of the driveway and that some additional class 5 be placed to flatten the existing slope and then relay the bituminous next year when the second lift is applied to 245th Avenue. Hass asked that the area be marked; Bogart agreed. Moved by Hass, seconded by Doeblner to fix the driveway, estimated to be \$500 if it can be done in house. The Board determined that the nature of the existing road before reconstruction had such an excessive transverse slope that using our normal engineering standards creates a potential safety issue so there was need to modify the driveway. Hass asked that the motion be amended to allow for two quotes for the work at a cost of \$1,000 if it cannot be done in house. Doeblner accepted the amendment. Board clarified the part of the driveway that needed to be cut out to meet the road will be repaved in 2012 when the second lift of bituminous is placed. Motion carried.

3. Open Forum: There was no one present for open forum

4.1 Payment of claims and transfer of funds: Hewitt/Doeblner unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$140,000.00 from savings to checking to cover claim numbers 5488-5523 check numbers 14565-14609 and Electronic Fund Transfer (EFT) # 000009 (Sept 941 withholding tax).

4.2 Supervisor reports: Hass and Manthei had no report. Hewitt congratulated Chairman Sherper for being reelected to serve as Minnesota Association of Township's District 7 Representative. Doeblner handed out brochures from the 4R Board and the 4R Regional Trail and Open Space Corridor Plan which was adopted in February of 2011. Doeblner will look into a grant opportunity for trail funding. Earlier this month Sherper attended the National Association of Townships meeting in Washington DC.

5.1 Resolution No. 11-15 conditionally consenting to the transfer of cable system and franchise. As recommended by Attorney Robert Vose with Kennedy & Graven the Board approved Resolution No. 11-15 Conditionally Consenting to Transfer of Cable System and Franchise. The transfer is from US Cable of Coastal Texas to Midcontinent Communications. Roll Call: Doeblner, Hass, Hewitt, Manthei, Sherper Yes, none opposed.

5.2 Approve amendment to cost-share assistance contract for Lake Fremont Restoration: Due to high water conditions the Lake Fremont shoreline protection work was not able to be completed this year. Doeblner/Hewitt unanimous to approve cost-share assistance contract amendment through 2012.

5.3 Updates: a) **wind damage insurance claim** – Clerk/Treasurer reported the insurance company was contacted regarding storm damage due to earlier storm. Hass/Hewitt unanimous to authorize Clerk/Treasurer to take care of obtaining two quotes for the work.

5.4 Revision to Saddlebrook Plat vacation document: Hewitt/Hass unanimous to approve revisions to the Stipulation to Vacate Plat and the Stipulation and Order as they pertain to the vacation of Saddlebrook Plat. The revisions do not change any of the provisions relating to Livonia Township.

5.5 Parking lot lighting: Two quotes were received for updating the parking lot lighting. Hass/Doeblner unanimous to approve the quote submitted by Rike-Lee Electric Company based on the product provided in the quote, metal halide lighting will provide brighter lighting than high pressure sodium lighting.

5.6 Discussion regarding garbage routes: Sherper led the discussion regarding possibility of contracting with one company for pickup in the Township. Sherper will contact City of Zimmerman to see if they have an interest also and report back at the October meeting.

Hewitt/Doeblner unanimous to adjourn meeting at 9:05 p.m.

Approved this 24th day of October 2011



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer