



LIVONIA TOWNSHIP REGULAR BOARD MEETING MINUTES
HELD AT THE LIVONIA TOWNSHIP HALL
JULY 23, 2012

Supervisors Present: Doebler Hass, Hewitt, and Sherper. Supervisor Manthei absent

Staff Present: Clerk/Treasurer Spencer and Deputy Clerk/Treasurer Olson

Others Present: Jon Bogart, Town Engineer

Chairman Sherper called the Meeting to order at 7:00 p.m.

The assembly recited the Pledge of Allegiance.

1.2 Approve Regular Meeting Agenda: Hass/Doebler unanimous to approve Regular Meeting Agenda as submitted.

1.3 Approve Consent Agenda: Hewitt/Doebler unanimous to approve the Consent Agenda as submitted: Item A) June 25, 2012 Regular Board Minutes; B) July 2, 2012 Public Hearing Minutes – vacation of drainage easement Lot 1 Block 9 Whispering Ridge; C) Use of Town Hall facility on August 24, 2012 by Sherburne County Soil and Water Conservation District.

1.4 Sheriff's Report: Sgt Wilson reported there were 180 June calls for service in Livonia Township: 61 traffic stops, 15 medical; 8 security alarms, 7 suspicious vehicle; 6 each of dog complaints, suspicious activity, traffic complaint, suspicious persons; 5 thefts with remaining being various calls.

1.5 Fire Report: Chief Maloney provided June calls for service as follows: 3 medical assists, 1 gas leak, 2 motor vehicle personal injury w/extrication; 1 search for missing person, 1 cancelled en route, 1 carbon monoxide, 2 fire alarms, 1 hazmat spill, 1 vehicle fire. The Department's applied for \$3,500 in fire fighter training reimbursement through the State. Maloney along with Supervisor Hass attended the hazardous mitigation planning meeting at Sherburne County.

1.6 Road Report: Maintenance Coordinator Spencer provided quotes for brush mower, commercial blower and refurbish box, sander on Truck 35; Board reviewed. Doebler/Hewitt to approve purchase of Gravely Pro-24 Brush Cutter to be paid from Park Fund. Hass/Hewitt unanimous to approve up to \$350.00 for purchase of commercial blower. Hass/Doebler unanimous to authorize J.V. Industries to refurbish No. 35 plow truck.

2.1 Request to widen existing driveway: Paul Bouley was present for request to extend present driveway by 10 feet on each side. Due to location of his driveway, it is difficult to maneuver a long trailer into the existing driveway; extension of the driveway will provide a safer sight line onto 245th Avenue. Hass/Hewitt unanimous to approve addition of 10 feet to each side of Bouley's driveway at 9979 245th Avenue contingent upon deposit of driveway fees; Bouley submitted the driveway permit application.

2.2 Drain/water issue: Max Johnson property owner at 25315 US Highway 169 was not present to talk about his concern with water from neighboring property owner draining onto his property... Hass/Hewitt unanimous to take no action on the request; is not a Township issue.

2.3 Engineering: 277th/138th project progress- the project is progressing; dirt work should be done by end of the week. Bogart does not anticipate over runs on this project. 245th Avenue second lift of bituminous should be placed in August along with final shouldering. 112 Street Project - between 269th Avenue to Livonia/Baldwin Township line. The Baldwin Town Board voted to move forward with their portion of 112th Street north of the Township line. Bogart will have the plan ready for Board approval at the August meeting. 253rd Avenue project - As stated earlier Bogart does not anticipate overages on the 277th Avenue project. Hass/Hewitt unanimous to move forward with the 253rd Avenue project. Bogart will provide engineering will go out, be reviewed and awarded at the August meeting. Windsor Pines erosion work - Prior to the development going off warranty Bogart reported there was an erosion issue in the development. Bogart will obtain two quotes to have work done prior to end of warranty.

3. Open Forum: There were no requests for open forum.

4.1 Payment of claims and transfer of funds: Hewitt/Doebler unanimous to approve payment of claims, including payroll as submitted, for payment of utility and interest bearing bills received after claim deadline and to transfer \$720,000.00 from savings to checking to cover claim numbers 5836-5876 check numbers 15015-15073 and Electronic Fund Transfer # 000020 July 941 withholding tax.

4.2 Supervisor Reports: Hewitt reported he and Manthei attended the Baldwin Township board meeting regarding their discussion of the 112th Street project. Doebler had no report. Hass attended the Sherburne County multi-jurisdictional Hazard Mitigation Plan meeting. There will be a series of meetings prior to finalizing an emergency plan resulting in the ability to obtain FEMA help in a timely fashion in the event of a disaster. Sherper reported on



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the County Association of Townships quarterly meeting was held here, attendance was down; Supervisors Hewitt and Manthei were also in attendance. Sherper serves on the MATS Board of Directors representing District 7. He reported Minnesota Association of Townships is not taking a position on the voter ID issue. He also attended the Multi-state Township's meeting in Siren Wisconsin; one of the topics for discussion related to one way haul roads for heavy trucks.

5.1 Chip seal discussion: Pearson Bros., Inc. completed the chip seal project using more product than stated in their quote; they are requesting payment for the overage. In reviewing the documents it has been determined their quote did not include the 3 regular cul de sacs. The quote request did not specifically state that there were 3 regular cul de sacs; they were shown on the map that was provided. The additional cost for chipping sealing equates to \$6,272. Doebler/Sherper unanimous to reimburse one-half of the overage or \$3,136.00 based on shared responsibility. The Township request did not specifically state the number of cul de sacs and lineal mileage was stated as approximate. It is not known if the contractor themselves measured the distances. Verbiage in future requests for quotes will specifically state the contractor is responsible to verify footage/ product quantities. The Board talked about future consideration for fog sealing after the chip seal is applied; estimated to increase cost by 20%.

5.2 Land Stewardship membership: The Land Stewardship Project is headed by officials from various townships throughout the State who lobby the Legislature on behalf of Townships. Hewitt/Sherper unanimous to authorize payment of \$35.00 annual membership dues to Land Stewardship Project.

5.3 IRS Mileage: In January of 2012 the Board approved no change from 2011 to 2012 IRS mileage rate which is .55¢ per mile; however in the minutes it was stated as .55¢, Hass/Doebler unanimous to make clarification the mileage rate for 2012 is .55¢ per mile retroactive to January 1, 2012..

5.4 Work place safety; designate safety officer, Right to Know program: As a result of the consultation with Minnesota Department of Labor & Industry Workplace in June, the Board is required to designate a safety officer for the Township and adopt a Right to Know Program. Hewitt/Doebler unanimous to designate Livonia Township Clerk/Treasurer as safety officer. Hass/Sherper unanimous to accept Livonia Township Right to Know Program.

5.5 Resolution pertaining to farmland taxes: Sherper provided background for the resolution that if passed by the Town Board goes to Minnesota Association of Townships for approval and then on to the State Legislature for passage. Sherper is in the process of drafting the resolution that will speak to unfair tax attached to farm land that abuts developed land.

5.6 Resolution pertaining to payment in lieu of taxes (PILT): Sherper is in process of drafting the resolution which could go on to the State Legislature for passage. The resolution will speak to the fair distribution of PILT moneys to Townships.

5.7 Updates: a) Park dedication fees on commercial properties: The Board requested Town Attorney to review the Townships Ordinance. Gilchrist provided information; will be brought back for August meeting.

b) Hunter Lake Property: Application to the County will be made as soon as the title work is done. Doebler/Hass unanimous to authorize payment for the purchase of the property and all associated expenses is shared equally from Road and Bridge and Park Funds. c) The 2012 Annual Meeting will be continued at 6 p.m. August 27th for the purpose of certifying the 2013 levy.

5.8 Amendment to Sherburne County Zoning ORD-196: The approval is recorded for the official record. Moved by Hewitt, seconded by Hass to approve amendment to the Sherburne County Ordinance ORD 196. On June 5, 2012 the amendment was approved by the Sherburne County Board of Commissioners. Copy of the approval is on file in the Sherburne County Zoning Office.

Hewitt/Doebler unanimous to adjourn meeting at 9:00 p.m.

Approved this 27th day of August 2012



Chairman or Vice Chairman



Clerk/Treasurer or Deputy Clerk/Treasurer