



Special Meeting of the Livonia Town Board
Held at the Livonia Town Hall
Monday February 3, 2014

Supervisors present: Doebler, Hass, Hewitt, Manthei, and Sherper

Staff present: Clerk/Treasurer Olson and Deputy Clerk/Treasurer Hammre

Chairman Hewitt called the meeting to order at 8:46 p.m. to conduct the 2013 Board of Audit.

Prior to the meeting each Board member selected a minimum of three receipts and checks to be audited for the year ending December 31, 2013. During the Board of Audit each Supervisor examined the receipts and confirmed the receipt was written for the exact dollar amount of the check, transfer or electronic fund transfer. They were then compared to deposit stated on the banking statements. Each supervisor examined the invoices and claims for payment, verified the checks written to vendors were in the amount of the claim. They were then verified against the banking records. The Board found all receipts and checks audited to be in good order.

Sherper/Doebler unanimous to adjourn the meeting at 8:55 pm.

Dated this 24th day of February 2014

A handwritten signature in black ink, appearing to be "D. Doebler", written over a horizontal line.

Chair or Vice Chair

A handwritten signature in black ink, appearing to be "R. Olson", written over a horizontal line.

Clerk/Treasurer or Deputy Clerk/Treasurer